

**AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
HELD ON WEDNESDAY, SEPTEMBER 25, 2024, AT NOON,
NRRA ADMINISTRATION BUILDING,
DUBLIN, VIRGINIA:**

PRESENT: Mr. Paul Baker, Chairman
Mr. Steve Fijalkowski, Vice-Chairman
Mr. Robert Asbury, Secretary
Mr. Dirk Compton, Member
Mr. Darrin Cullip, Member
Mr. Barry Helms, Member
Mr. Tom Starnes, Member

ABSENT: Mr. Jonathan Sweet, Member

STAFF: Mr. Joseph Levine, Executive Director
Ms. Marjorie Atkins, Recording Secretary
Mr. Howard Estes, Legal Counsel
Mr. David Rupe
Ms. Monica Furrow
Mr. Brandon Atkins
Mr. Isaac Wall

GUESTS: Mr. Andrew Monk, Thompson & Litton

Chairman Baker called the meeting to order. Mr. Baker welcomed Mr. Cullip as the new Town of Dublin representative to the Board.

Approval of the Agenda

The motion to approve the Agenda for the September 25, 2024, meeting was made by Mr. Fijalkowski. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority Board as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

Approval of Minutes

The motion to approve the minutes of the August 28, 2024, Board meeting was made by Mr. Starnes. The motion was seconded by Mr. Fijalkowski and approved by a recorded roll call vote of the Authority Board as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

Old Business

As an update on the status of the Tazewell County Emergency Agreement, Mr. Levine reported that he had spoken with the engineer for Tazewell County to tell him that the Authority membership did not have a consensus regarding the agreement. Mr. Baker asked if Pulaski County or the Town of Dublin had a report. Mr. Compton answered that Pulaski County was not interested in the agreement.

New Business and Administrative Items of Consent

The Transaction By Vendor Report for the month of August 2024 was included in the Agenda and presented.

The motion to approve the Transaction By Vendor Report for the month of August 2024 was made by Mr. Asbury. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority Board as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

The draft Financial Statements as of August 31, 2024, were presented. Mr. Starnes asked (Page 2 of Balance Sheet), how the amount for account number 240, Closure Cost Liability was determined. Mr. Levine answered that it was the auditor's number on the balance sheet. Mr. Levine noted that it was a different number than what must be provided as financial assurance to the state.

The motion to approve the draft Financial Statements as of August 31, 2024, was made by Mr. Starnes. The motion was seconded by Mr. Fijalkowski and approved by a recorded roll call vote of the Authority Board as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

Mr. Levine reported that a Request for Proposal for the Landfill Gas Vent Installation and Gas Collection Control System was advertised on September 9, 2024. Proposals were due on September 24, 2024. One proposal was received, from LaBella Engineering. Staff will begin negotiations for a contract and will have legal counsel review.

Reports

Mr. Levine presented the Executive Director's report. The waste stream report for the month of August was included with the report. Revenues were 4.3% above projections and expenses were 2.1% below projections. 21,671.95 tons of waste was managed during the month of August. Several special projects were attributed to the higher than usual tonnage. NRRR received a safety grant from VRSA. The funds will be used to purchase a ladder for the maintenance shop. On September 4, an employee of the Authority suffered a medical emergency in the landfill. Authority staff responded well and EMS arrived on site approximately eighteen minutes after the call was made. The Montgomery County administrator and staff toured the landfill on September 13. Several staff members attended the Southwest Virginia Solid Waste Management Association's annual meeting at Mountain Lake. On September 24, staff visited the

Region 2000 landfill. Also on September 24, Bill Ratcliffe and Monica Furrow participated in Pulaski County Public School's annual Ag Day for fifth graders.

Mr. Levine noted that a memorandum handed out at the meeting detailed scheduled meetings for Authority Committees:

Budget Committee: (Mr. Asbury, Mr. Compton, Mr. Fijalkowski)

- October 23, 2024, 10:00 am – Preliminary Budget Committee Meeting
- December 4, 2024, 10:00 am - Budget Committee Meeting
- January 15, 2025, 12:00 Noon – Presentation of proposed Budget to Board
- January/February – Advertisement of rate hearing (if necessary)
- February 26, 2025 – Board meeting with public hearing

Audit Committee: (Mr. Baker, Mr. Helms, Mr. Starnes)

- November 13, 2024, 10:00 am – Audit Committee Meeting with Auditor

HR Liaison: (Mr. Fijalkowski)

November 13, 2024 (between Audit Committee and Board Meeting) - update on human resources with Ms. Atkins and Mr. Estes.

The motion to adopt the schedule of Committee meetings was made by Mr. Starnes. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

Mr. Levine presented the Engineering Report Section of the Agenda.

Mr. Monk reported that inspectors have been to West Fork.

Mr. Levine reported that staff had resubmitted the annual Recycling Report to DEQ. The revised rate was 30.2%. The recycling mandate is 25%.

The Chairman invited Public Comments.

No public comments were presented.

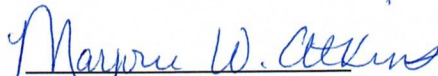
The motion to adjourn was made by Mr. Fijalkowski. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Helms	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Cullip	<u>yes</u>	Mr. Baker	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>		

The meeting adjourned at 12:15 pm.

The next regularly scheduled meeting of the Authority is Wednesday, October 23, 2024, 12:00 (NOON), at 7100 Cloyd's Mountain Road.

Respectfully submitted,




Marjorie W. Atkins
Recording Secretary

Approved at _____ Board Meeting.



Paul W. Baker, Chairman

ATTEST:



Robert P. Asbury, Secretary



**NRRA
PUBLIC COMMENT
REGISTRATION
SEPTEMBER 25, 2024**

Please register below if you wish to speak during the “Public Comment” portion of the Agenda. Speakers are limited to five minutes.

NAME: ADDRESS: PHONE OR EMAIL:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____