

AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY  
BUDGET COMMITTEE  
HELD ON DECEMBER 6, 2023, AT 10:00 AM  
AT NRRA ADMINISTRATION BUILDING  
7100 CLOYD'S MOUNTAIN ROAD  
DUBLIN, VIRGINIA:

PRESENT: Mr. Paul Baker, Chairman  
Mr. Steve Fijalkowski, Vice-Chair  
Mr. Rober Asbury, Secretary  
Mr. Dirk Compton, Member

STAFF: Mr. Joseph Levine, NRRA Executive Director  
Ms. Marjorie Atkins, NRRA Recording Secretary  
Mr. David Rupe, NRRA  
Ms. Monica Furrow, Administrative Assistant

GUESTS: Mr. Andrew Monk, Thompson & Litton  
Mr. Barry Helms, Member

The meeting was called to order.

The draft budget for Fiscal Year 2024/2025 was presented to the committee and reviewed by Mr. Levine. Mr. Levine noted that the Authority's Articles of Incorporation require a third-party review of tip fees. Mr. Monk with Thompson and Litton had provided the Board with an updated rate study at the October 2023 meeting. Mr. Monk noted that Thompson and Litton tracks waste trends and Mr. Levine uses those to prepare the budget.

Page 1 - Tip Fee Schedule included one proposed rate increase: tires from \$0.12 per pound to \$0.15 per pound. Discussion was held regarding options for managing waste tires.

Page 2 – Waste Analysis, Mr. Levine noted that the budget is based on the Authority receiving 167,200 tons.

Page 3 – Projected Revenue and Expense Summary – Mr. Levine reminded the Committee that contributions to the reserve accounts are based on tonnages received.

Pages 4 and 5 – Administration and Operation Expenses. Mr. Levine noted that for Personnel the budget included a 3% Cost of Living Adjustment and up to a 5% merit increase. Mr. Levine recommended keeping the current evaluation/merit system.

On Page 5, Account Number 609.01 – Mr. Rupe explained items that were included for Landfill Gas and also referenced Page 6, reserve funds for the same subject which included the landfill gas expansion plan for the NR facility. Staff will present the plan and costs after it has been received from DEQ.

Account Number 702.11, Internet services – Proposed budget includes money for the possibility of fiber internet line being installed.

Account Number 710.10, Promotions – Budgeted amount included \$25,000 for Litter Prevention Grant for the member jurisdictions.

Account Number 753.81 – Water and Wastewater System – Mr. Rupe noted the projected amount, that will have been spent as of June 30, 2023, \$120,000.00, was due to the increased amount of leachate produced from opening Area D.

Pages 6 through 8 – Reserve and Financial Assurance Funds. Financial Assurance funds are adjusted year to year based on inflation and the opening and closing of cells.

A general discussion regarding PFAS and the unknown regulatory response was held.

Mr. Levine reviewed the staffing schedule for the 24/25 budget year.

From discussion at the November 15, 2023 meeting, staff contacted other authorities regarding sick leave payout policies. Mr. Levine noted that policies were very varied. Staff recommended NRRRA's policy be revised to payout of fifty percent of the balance up to \$10,000.00 when an employee leaves employment in good standing. The Budget Committee agreed that the revision should be presented to the full Board. It was also noted that the Court Leave policy had been revised and would be presented at the January meeting.

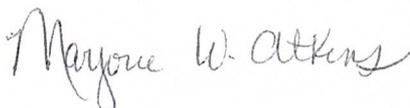
The motion to accept the proposed budget and recommend that the full Board adopt the budget at the January meeting was made by Mr. Fijalkowski. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Budget Committee as follows:

Mr. Asbury     yes  
Mr. Compton   yes

Mr. Fijalkowski yes  
Mr. Baker       yes

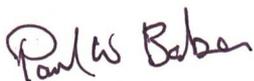
The meeting was adjourned at 11:04 am by consensus.

Respectfully Submitted,



Marjorie W. Atkins  
Recording Secretary

Approved at 1/17/2024 Board meeting.



Mr. Paul W. Baker, Chairman



Mr. Robert P. Asbury, Secretary