

AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
HELD ON WEDNESDAY, AUGUST 23, 2023, AT NOON,
NRRA ADMINISTRATION BUILDING,
DUBLIN, VIRGINIA:

PRESENT: Mr. Paul Baker, Chairman
Mr. Steve Fijalkowski, Vice-Chairman
Mr. Robert Asbury, Secretary
Mr. Barry Helms, Member
Mr. Tye Kirkner, Member
Mr. Tom Starnes, Member
Mr. Dirk Compton, Member
Mr. Jonathan Sweet, Member

STAFF: Mr. Joseph Levine, NRRA Executive Director
Ms. Marjorie Atkins, NRRA Recording Secretary
Mr. Howard Estes, NRRA Legal Counsel
Mr. Josh Owens, NRRA Equipment Operator
Mr. Brandon Atkins, NRRA Compliance Assistant
Mr. Dave Rupe, Administrative Manager
Ms. Monica Furrow, Administrative Assistant

GUESTS: Mr. Adam Murray, Thompson & Litton, Inc.
Ms. Edith Hampton, Town of Dublin

Chairman Baker called the meeting to order.

The motion to approve the August 23, 2023, agenda was made by Mr. Starnes. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

Mr. Levine recognized Mr. Rupe for twenty-five years of service with NRRA.

The motion to approve the minutes of the July 26, 2023, Board Meeting, as presented, was made by Mr. Fijalkowski. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>abstain</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>abstain</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

There were no Old Business items on the Agenda.

New Business and Administrative Items included Items of Consent.

The Transaction By Vendor Report for the month of July 2023 was included in the agenda.

The motion to approve the Transaction By Vendor Report for July 2023 was made by Mr. Starnes. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

The draft Financial Statement for the month ending July 31, 2023, was presented.

The motion to approve the draft Financial Statements as of July 31, 2023, as presented, was made by Mr. Fijalkowski. The motion was seconded by Mr. Compton and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

Pay Request 34 for the construction of Area D was included in the agenda package. Mr. Levine noted the only remaining pay request would be for the retainage for the Litter Fence Project portion of Area D.

The motion to approve Area D Pay Request 34 in the amount of \$194,548.23 was made by Mr. Asbury. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

Mr. Levine presented the Executive Director's report. Revenues were 2.3% above projections and expenses were 0.7% above projections. Mr. Levine noted that in the month of July all VRSA insurances are paid for the year. The Authority also ordered equipment maintenance supplies to stock inventory for routine maintenance. 15,914.28 tons of waste was managed in July. On July 25, staff met with Thompson & Litton regarding the leachate collection system. NRRA held a household hazardous waste, document shredding and e-waste event on August 12. Sixty-six citizens participated in the event. Robinson, Farmer, and Cox staff will be onsite for the annual audit field work August 24 and 25.

Mr. Levine presented the Engineering Section of the Agenda.

Mr. Murray reported that the Litter Fence Project for Area D had been completed, along with Change Order 1. Mr. Murray inspected the project on August 2. The only remaining pay request will be for the retainage.

Staff continues to conduct routine maintenance at West Fork and Ingles Mountain

The Chairman invited Public Comments.

No comments were presented.

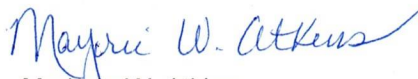
The motion to adjourn was made by Mr. Fijalkowski. The motion was seconded by Mr. Compton and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Mr. Kirkner	<u>yes</u>
Mr. Compton	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Fijalkowski	<u>yes</u>	Mr. Sweet	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Baker	<u>yes</u>

The meeting adjourned at 12:15 pm.

The next scheduled meeting of the Authority is Wednesday, September 27, 2023, 12:00, (NOON), at 7100 Cloyd's Mountain Road.

Respectfully Submitted,



Marjorie W. Atkins
Recording Secretary

Approved at 09/27/2023 Board Meeting.

Paul W. Baker, Chairman



Robert P. Asbury, Secretary



NRRA
PUBLIC COMMENT
REGISTRATION
AUGUST 23, 2023

Please register below if you wish to speak during the “Public Comment” portion of the Agenda. Speakers are limited to five minutes.

NAME: _____ **ADDRESS:** _____ **PHONE OR EMAIL:** _____

1. _____

2. _____

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