

AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
BUDGET COMMITTEE
HELD ON JANUARY 14, 2021 AT 10:00 AM
BY CONFERENCE CALL
(FREECONFERENCECALL.COM)
DUBLIN, VIRGINIA:

PRESENT: Mr. Tom Starnes, Chairman
Mr. Barry Helms, Vice-Chair
Mr. Paul Baker, Secretary
Mr. Bob Asbury, Member
Mr. Andy McCready, Member

STAFF: Mr. Joseph Levine, NRRRA Executive Director
Ms. Marjorie Atkins, NRRRA Recording Secretary
Mr. David Rupe, NRRRA Purchasing & Compliance
Mr. Howard Estes, Legal Counsel

The meeting was called to order.

The draft budget packet contents for Fiscal Year 2021/2022 were reviewed by Mr. Levine. The tip fees for the fiscal year mirror the recommendations from Thompson & Litton's Rate Study and Labella Engineering's Operations Review recommendations presented to the Board in September. NRRRA has not had a rate increase since 2006. Waste Analysis reflects waste tonnages significantly decreased in the last five years. Also noted was the fact that Roanoke Valley Resource Authority's emergency use of NRRRA's facility were not included in the budget projections.

Professional services amount increase was discussed. The increase included contracting accounting services and an increase in legal fees for updating member agreements. Mr. Estes noted that the age of the member agreements could be of concern if the Authority needed to secure financing. Banks may be reluctant to loan for a term longer than the effective dates of the agreements. Mr. McCready asked if the new member agreements should include a plan for members directing their waste to NRRRA. Mr. Estes answered that NRRRA is limited in what can be required regarding "flow control". NRRRA needs to remain competitive in rates and service. Mr. Estes added that the agreements, by statute, can be up to thirty years and that you want members/customers who want to be there.

Personnel category was reviewed and discussed. Mr. Starnes recommended and the other committee members agreed to change the "maximum 5% merit increase" be changed to "maximum of 4% merit increase". The 1.3% COLA recommendation should remain.

The Authority's tub grinder was discussed regarding age and safety. Mr. Starnes recommended staff evaluating contracting the brush grinding. Mr. McCready asked for staff to evaluate the lease of a newer, safer grinder. Mr. Levine stated that staff had reviewed options and that updated information would be provided to the Board.

The motion to state that the Budget Committee had reviewed and discussed the entire budget, which included the above notes, and recommended adoption of the FY 2021/22 Budget as presented pending the advertisement of the proposed rates and public hearing at the March 24, 2021 meeting, by the full NRRRA Board was made by Mr. McCready. The motion was seconded by Mr. Asbury and approved by a roll-call vote of the Budget Committee:

Mr. Asbury	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Helms	<u>abstain</u>		

The draft "Reserve Funds Policy" was reviewed. Mr. Estes noted that this updated guidelines for short term (operational) and long-term reserve funds. He noted that the next step would be investment plans for the long-term reserve funds. Mr. McCready agreed that the policy was good had been needed to clarify the use and purpose of funds.

The motion to endorse the NRRRA Reserve Fund Policy and recommend adoption of the Policy by the full NRRRA Board was made by Mr. Asbury. The motion was seconded by Mr. Baker and approved by a roll-call vote of the Budget Committee:

Mr. Asbury	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. Starnes	<u>yes</u>
Mr. Helms	<u>no longer in meeting</u>		

Mr. Starnes recommended that the Executive Director's annual review be held during the January 27, 2021 meeting with the full Board. The other members agreed. (The information from the August 2018 Director salary survey and the Director's salary history will be included in Board member agenda packages.)


The next regularly scheduled meeting of the Authority will be Wednesday, January 27, 2021, Noon, at the NRRRA administrative office.

Respectfully Submitted,

Marjorie W. Atkins-
Recording Secretary

Approved at _____ Board meeting.


Thomas Starnes, Chairman


Paul Baker, Secretary

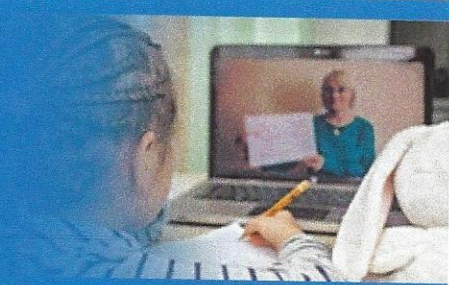
matkins@wildblue.net

From: FreeConferenceCall Services <noreply@freeconferencecall.com>
Sent: Thursday, January 14, 2021 11:12 AM
To: matkins@wildblue.net
Subject: FreeConferenceCall.com Detail Report



See The Top 3 Reasons People Contribute and Learn How
Our
Community Helps Us Keep FreeConferenceCall.com Free








[Learn More](#)



Account Information

Date: January 14, 2021 9:50:03 AM
Local-in number: 🇺🇸 (425) 436-6338
Access code: 8411394
Account: #s18059640

Audio

Caller	Service Type	Start Time	End Time	Duration
1 540 674 1677 Host		9:50:03 AM	11:11:45 AM	82m
1 804 349 4764		9:50:48 AM	11:07:01 AM	77m
1 540 449 3354		9:51:19 AM	11:02:33 AM	72m
1 540 921 0408		9:51:45 AM	11:11:26 AM	80m
1 540 320 2118		9:52:23 AM	10:53:15 AM	61m
1 540 639 0316		9:53:43 AM	11:11:36 AM	78m
1 980 8700		9:55:17 AM	11:11:24 AM	77m

1 540 320 2118

11:02:09 AM

11:11:22 AM

10

Number of attendees: 8

Call minutes: 537m

Note: All times in Eastern Time

Thank you for choosing FreeConferenceCall.com, the most recognized conferencing brand on the planet. Enjoy the conference? [Refer A Friend](#) today. If you have any questions, please call our Customer Service Department at (844) 844-1322 or email us at support@freeconferencecall.com.

FreeConferenceCall.com

P.O. Box 41069 Long Beach, CA 90853

t:  (844) 844-1322

f: (562) 432-5250