

AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
BUDGET COMMITTEE
HELD ON DECEMBER 15, 2021, AT 9:00 AM
AT NRRA ADMINISTRATION BUILDING
7100 CLOYD'S MOUNTAIN ROAD
DUBLIN, VIRGINIA:

PRESENT: Mr. Tom Starnes, Member
Mr. Paul Baker, Vice-Chair
Mr. Jonathan Sweet, Member

STAFF: Mr. Joseph Levine, NRRA Executive Director
Ms. Marjorie Atkins, NRRA Recording Secretary
Mr. David Rupe, NRRA

GUESTS: Mr. Andrew Monk, Thompson & Litton

The meeting was called to order.

The draft budget for Fiscal Year 2022/2023 was presented to the committee and reviewed by Mr. Levine. Decreases in revenue due to declining waste streams were noted. Mr. Levine noted that one project proposed for the year was a market study to find possible waste streams. One goal in preparing the budget was to stabilize rates. No change in rates was proposed.

Other notes:

-\$205,000 from RVRA contingency included to balance proposed budget

-Personnel costs include reassignment of one position and hiring an unfilled position for training to help replace future retiring personnel. Also includes COLA of 5.9% as recommended by Social Security. All factors impact budgeted amounts for VRS, FICA, etc.

-Legal Fees budget \$30,000 proposed to begin working on new member agreements.

-Engineering fees increase includes arial survey next year and drone surveys every three months.

-Page 6 presented Reserve Fund and projects proposed. Mr. Levine noted \$4.4 million for the completion of Area D construction. Following discussion, Mr. Levine will revise to clarify the reserves to be spent, by project on the budget.


-Committee agreed with COLA recommendation. Mr. Starnes suggested that the merit increase be no more than three percent (3%).

-Page 8 (Personnel Summary) was discussed. It was requested that a column beside the position title be added for the Pay Band and that another column be added to show number of positions proposed to be filled during the FY 2022/2023 budget year.

The motion for the Executive Director to make the changes to the draft budget as discussed and to send the revision to the Committee members was made by Mr. Starnes and agreed to by unanimous consent of the Committee members. It was agreed that clarifications would be sent to the Budget Committee. Mr. Sweet noted that he would not share any of the pages until the clarifications were made, that it would present better with the changes. Mr. Levine noted that the entire document was a draft and that the entire Board had not seen the proposed budget and that it should not be shared at this point. Mr. Sweet asked that each page be stamped with "Draft".

After reviewing the budget with revisions, the Committee will decide if another meeting is needed before presenting the budget at the January 26, 2022, Board meeting.

Respectfully Submitted,



Marjorie W. Atkins
Recording Secretary

Approved at 1/26/2022 Board meeting.



Mr. Barry Helms, Chair